

2018-19

Department Meeting.

5.6.18

The faculty members of the Botany met on 5.6.18 in the Botany Department and the following resolutions were made.

The HOD of the Dept of Botany expressed her gratitude to faculty of Department for getting good academic results and their Co-operation during the year 2017-18 and hope the same may extend for the academic year 2018-19.

1. Workload distribution among the faculty members discussed.
2. Resolved to prepare Academic plan and follow the same.
3. Academic plan will be submitted within a week.
4. Resolved to update marks register with semester end grades.
5. Resolved to Conduct Bridge Course for non-Bi.p.c student in the first week of July.
6. Conduct practical classes as per the academic plan and

Correct the diagram sheets as per the Semester Syllabus in order to improve student interest in practicals as well as record maintenance.

Resolved to update records of the Department

Workload Distribution
Theory - 28 Practicals - 96

name of the Lecture	class	Theory	Practicals	Total	Sig. of Faculty
Dr. P. Sreevani	III B.Sc P ₃ + Elective	3+3	5×3 = III 1×3 = II	24	Leti
Dr. TNA. Nindha	II B.Sc I B.Sc	2+2 2-Iyr	6×3 = II + III 2×3 = II	24	Nandur
Dr. D. Appa Rao	II B.Sc I B.Sc	2+2 2-Iyr	5×3 = II + III 2×3 = II	24	
Dr. K.V. Lakshmi	III B.Sc P ₃ + Elective	3+3	5×3 = III 1×3 = II	24	K.V. Lakshmi
Dr. D.S. Madha Va Rao	I B.Sc	2+2 = Iyr	5×3 = I 1×3 = III	24	Dr
1. Leti					
2.					
3. Dr					
4. Dr					
5. Dr					

DEPARTMENT MEETING 27.12

The Departmental meeting was held in the Lab. 1 of Botany Dept. and the following resolutions were made.

1. Resolved to follow Department Annual Action Plan and Annual Academic plan.
2. Resolved to update Department Hostel Register with grades.
3. Resolved to update all the registers in the Department.
4. Resolved to Conduct Govt. activity VANAM - MANAM and take oath on "Paryavaranam Parirakshana". It will be conducted with the association of NSS units and NCC Cadets and Make the Campus and surrounding green.

Staff Members Present (Dr. P. SREEVANI)

1. 
2. 
3. 
4. 
- 5.



Department Meeting 3.8.2018

The Department meeting was held on 3/8/2018 and the following resolutions were taken

Resolved to give assignments for I, II, and III year students as a part of Curriculum activity.

As per the principal's instruction it is resolved to conduct classes for add-on course (Certificate Course) "Horticulture Techniques" and enroll the students for the same.

It is resolved to conduct student seminar for II and final year students.

Resolved to evaluate the Mid-Semester papers and post the marks in the Concern Register.

Lst
Staff Members Present (Dr. P. SREEVANI)

1. Lst
2. 
3. 
4. 
- 5.

Staff Meeting.

15.9.2018

It is resolved to engage Guest Faculty for the existing vacancy in the Dept. of Botany from 17.9.2018 & hence suggest the principal to fill the vacancy existed to take up classes for I year B2C & BITBC students.

With the above resolution J. Rama Devi, with all suitable eligible qualification, vacancy has been filled up with Guest Faculty and requested to take up the classes from 17th Sep onwards with permission of Principal.

Members

15/9/18

(Dr. P. SREEVANI)

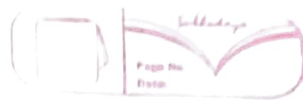
1) Dr. B. K. Naik
(Lec. in Chemistry)

2) Dr. D. Appa Rao
(Lec. in Botany)

3) Dr. G. V. Pratap
(Lec. in Zoology)

V -

Staff Meeting



3.1.19

The Departmental meeting was

held in the Laboratory - 2 of Botany department and the following resolutions were made

Resolved to Complete syllabus for theory and practical by the end of this Semester.

Resolved to Complete the syllabus for theory and practical by the end of this month.

Resolved to ~~comp~~ get it completed record work for I yr II yr & III yr and submit records for ~~evaluation~~ Certification by the second week of this month.

Resolved to conduct assignment for I, II & III year students

Resolved to assign project work to IV yr students and submit project report by 1st week of February for evaluation

Resolved to conduct add-on-Course Horticulture Examination 4th week of this month.

Resolved to update all the records and get ready for academic audit.

Resolved to maintain Botanical garden and conduct Swachh the

Dr. P. S. Sreva in the College Campus
and ^{conduct} plantation programme.
Resolved to create awareness
on medicinal plants of Diabetes
Cancer, asthma etc Curing
Capacity to Urban Slum areas
by students of I, II, III ye
B2C, BTBC.

Sig. of the
faculty members
attended

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Dr. P. Sreva